



NICKY LONG

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Organized individual, with a background in delivering high-quality customer service, is seeking employment as an Entry level Diesel Mechanic in a growing company.

STRONG WORK ETHIC, MANAGEMENT EXPERIENCE, RESPONSIBLE AND DEPENDABLE, FAST LEARNER, AND A TEAM PLAYER.

EXPERIENCE

FEBRUARY 2018 – PRESENT

PRODUCTION WORKER/CASHIER, SKYLINE CHILE- DUBLIN, OH

- Prepare daily food items, and prepare simple foods and beverages, using proper safety precautions and sanitary measures
- Operate computer/cash register and enthusiastically accepted payments from customers
- Serve customers with courtesy, patience and a smile

JUNE 2017 – FEBRUARY 2018

ROUTE DELIVERY DRIVER, NESTLE WATERS NORTH AMERICA- HILLARD, OH

- Complete knowledge regarding the necessary traffic rules and regulations
- Systematically delivered water to various residential buildings, corporate offices, and other associated facilities as per the requests made
- Established long-term customer relationships through prompt and courteous service

AUGUST 2016 – JUNE 2017

ROUTE DELIVERY DRIVER, US CARGO- COLUMBUS, OH

- Properly loaded and secured items to prevent damage during transport
- Verified contents of inventory against shipping orders

MARCH 2015 – JULY 2016

REPOSSESSION AGENT, COLLATERAL INVESTIGATIONS AND RECOVERY- COLUMBUS, OH

- Following strict guidelines set by the law, repossessed cars and trucks
- Arranged for transport of vehicle to auction
- Collected appropriate signatures and paperwork from auctioneer of successful delivery of the vehicles

AUGUST 2004– FEBRUARY 2013

CORRECTION OFFICER, WEST VIRGINIA DIVISION OF CORRECTIONS- CHARLESTON, WV

- Conducted daily inmate counts
- Prepared, processed, and maintained forms, reports, logs, records, and activity of inmates
- Quickly and accurately assessed situations and responded appropriately
- Responsible for property and personal searches
- Was promoted as a Corporal and managed 10 correctional officers
- Implemented training programs to meet facility needs
- Trained new incoming officers on standard operating procedures
- Created and managed correctional officers schedules
- Evaluated officers on a quarterly and yearly plan, completed formal observations and submitted appropriate paperwork for the evaluations
- Responsible for the disciplinary actions of the officers

EDUCATION & CERTIFICATIONS

MAY 2018 (ENROLLED)

TECH TRACK, AMERICAN DIESEL TRAINING CENTERS, COLUMBUS, OH

SELECTIVE, INTENSIVE, HANDS ON 12-WEEK PROGRAM FOCUSING ON PMI, ELECTRICAL, DIAGNOSTICS, BRAKES, EMISSIONS. PROGRAM DESIGNED TO SUPPLY INDUSTRY WITH VETTED, HIGH CHARACTER PROFICIENTLY TRAINED TECHNICIANS

MARCH 2018

STEMCO QWIK KIT, STEMCO, TOTAL QUALITY MAINTENANCE

MARCH 2018

CREWSON ABA INSTALLATION, STEMCO, TOTAL QUALITY MAINTENANCE

MARCH 2018

GUARDIAN/PRO TORQ, STEMCO, TOTAL QUALITY MAINTENANCE

MARCH 2018

VOYAGER/DISCOVER PRO TORQ TRAINING, STEMCO, TOTAL QUALITY MAINTENANCE

MARCH 2018

GRIT GUARD, STEMCO, TOTAL QUALITY MAINTENANCE

APRIL 2015

IT CERTIFICATION, MY COMPUTER CAREER, COLUMBUS, OH

JANUARY 2000

GED, PUTNAM CAREER TECHNICAL CENTER, ELEANOR, WV

