



# ZACH ALLENDER

7472 Graystone Ct., West Chester, OH 45069 · (513) 417 - 2900

[zallender8@gmail.com](mailto:zallender8@gmail.com)

A devoted and hardworking individual, looking to obtain a hands-on Entry Level Diesel Mechanic position in a growing company.

EXPERIENCE FORKLIFT, PALLET JACK AND HAND TRUCK OPERATOR. STRONG WORK ETHIC, HARD WORKING, LOYAL, AND EXCELLENT CUSTOMER SERVICE SKILLS.

## EXPERIENCE

MAY 2018 – PRESENT

**FREIGHT HANDLER**, FEDEX FREIGHT- CINCINNATI, OH

- Perform freight handling using appropriate motorized and manual equipment, including but not limited to: forklift, pallet jack and hand truck
- Verify documentation matches freight description (e.g. type, weight, hazardous materials), using current electronic or manual system
- Secure freight inside trailers using appropriate tools and supplies (e.g. pallets, straps, rope)
- Recoup/repair damaged freight when necessary
- Verify and complete required documentation and reports
- Assist customers with freight and freight documentation as needed
- Comply with all applicable laws/regulations, as well as company policies/procedures

OCTOBER 2016 – APRIL 2018

**GUEST SERVICE**, CHICK-FIL-A- CINCINNATI, OH

- Greeted each customer with enthusiasm
- Accurately took customer orders quickly and efficiently
- Resolved customer complaints as they arise
- Prepared food correctly and making sure food safety guidelines are followed
- Performed closing duties
- Ensured that the store is clean and well-maintained

## EDUCATION & CERTIFICATIONS

MARCH 2019

**TECH TRACK**, AMERICAN DIESEL TRAINING CENTERS, COLUMBUS, OH

**SELECTIVE PROGRAM DESIGNED TO SUPPLY INDUSTRY WITH VETTED, HIGH CHARACTER PROFICIENTLY TRAINED TECHNICIANS. HANDS ON INTENSIVE 12- WEEK PROGRAM FOCUSING ON PMI, ELECTRICAL, DIAGNOSTICS, BRAKES, AND EMISSIONS**

2018

**HIGH SCHOOL DIPLOMA**, HOMESCHOOLED

2018

**ATTENDED CINCINNATI STATE**, TWO SEMESTERS COMPLETED, CINCINNATI, OH