



# ALEXANDER CRUZ

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Seeking an Entry level Diesel Mechanic position that will incorporate my business skills to partner with a growing Diesel Mechanic business.

EXCELLENT CUSTOMER SERVICE EXPERIENCE, A STRONG ECONOMIC EVALUATION EXPERIENCE, AND BI-LINGUAL.  
RESPONSIBLE AND DEPENDABLE, UPBEAT AND ENERGETIC, VERSATILE.

## EXPERIENCE

AUGUST 2014 – PRESENT

**OFFICE ASSISTANT**, BUCKEYE DERMATOLOGY INC.- DUBLIN, OH

- Help with Triage
- Responsible for Patient services
- Manage basic building maintenance
- Identify possible building energy efficiency upgrades

JUNE 2012 – FEBRUARY 2014

**LOSS PREVENTION ASSOCIATE**, THE AMERICAN GIRL STORE- COLUMBUS, OH

- Managed crowd during high traffic hours of operation and ensured safety to all patrons
- Accurately closed registers at the end of shifts and assisted during till pulls
- Provided documentation for registers out of balance and monitoring safe deposits as well as end of day totals

JANUARY 2011 – JULY 2012

**SALES REPRESENTATIVE**, NORDSTROMS RACK- COLUMBUS, OH

- Provided in-home customer sales presentations
- Managed customer calls and scheduled appointments
- Fulfilled all customer orders

## EDUCATION & CERTIFICATIONS

DECEMBER 2019

**TECH TRACK**, AMERICAN DIESEL TRAINING CENTERS, COLUMBUS, OH

SELECTIVE PROGRAM DESIGNED TO SUPPLY INDUSTRY WITH VETTED, HIGH CHARACTER  
PROFICIENTLY TRAINED TECHNICIANS. HANDS ON INTENSIVE 12- WEEK PROGRAM FOCUSING ON  
PMI, ELECTRICAL, DIAGNOSTICS, BRAKES, AND EMISSIONS

2012-PRESENT

**BACHELOR OF SCIENCE IN ENVIRONMENT, ECONOMY, DEVELOPMENT AND SUSTAINABILITY**,  
THE OHIO STATE UNIVERSITY, COLUMBUS, OH