



BETH PEYTON

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Motivated and self-driven learner desires to secure an Entry Level Diesel Mechanic position with a reputable company.

SKILLED IN SHIPPING AND RECEIVING AND COMPUTERS. DEDICATED, DEPENDABLE, DETAILED ORIENTED, SELF-RELIANT AND ANALYTICAL.

EXPERIENCE

JULY 2018 – PRESENT

INBOUND ASSOCIATE, ESSLIOR OF AMERICA- GROVEPORT, OH

- Receive contact lenses and prepare for stocking
- Replenish contacts and lenses for outbound associates
- Palletize product for restocking

JULY 2016 – JULY 2018

PRODUCTION SUPERVISOR, STREAMLINE TECHNICAL SERVICES- LOCKBOURNE, OH

- Oversaw production of Dell hard drives based on customer needs
- Used Dell proprietary software for shipping and receiving of Dell product
- Maintained staffing levels so product was shipped daily

JULY 2013 – JULY 2016

HARD DRIVE TECHNICIAN, STREAMLINE TECHNICAL SERVICES- LOCKBOURNE, OH

- Performed configuration on Dell hard drives to ensure product was correct based on hard drive specifications
- Cleaned and prepared hard drive for Audit

APRIL 2013 – JULY 2013

PRINTER CONFIGURATION TECH, STREAMLINE TECHNICAL SERVICES- LOCKBOURNE, OH

- Overlooked printers and accompanying paperwork to ensure printer met Dell specifications and guidelines
- Prepared printers for Audit and shipping
- Performed High Potential on all printers to ensure safety of the printer for potential customers

DECEMBER 2011 – DECEMBER 2012

ACCOUNT MANAGER, ALLIANCE DATA SYSTEMS- WESTERVILLE, OH

- Managed accounts for in-store credit cards
- Contacted customers on accounts in collections
- Help customers with various options and programs to bring accounts current while adhering to Federal and State guidelines

EDUCATION & CERTIFICATIONS

NOVEMBER 2019

TECH TRACK, AMERICAN DIESEL TRAINING CENTERS, COLUMBUS, OH

SELECTIVE PROGRAM DESIGNED TO SUPPLY INDUSTRY WITH VETTED, HIGH CHARACTER PROFICIENTLY TRAINED TECHNICIANS. HANDS ON INTENSIVE 12- WEEK PROGRAM FOCUSING ON PMI, ELECTRICAL, DIAGNOSTICS, BRAKES, AND EMISSIONS

AUGUST 2019

- **GRIT GUARD**, STEMCO- TOTAL QUALITY MAINTENANCE
- **GUARDIAN/PRO TORQ**, STEMCO- TOTAL QUALITY MAINTENANCE
- **VOYAGER/DISCOVER PRO TORQ TRAINING**, STEMCO- TOTAL QUALITY MAINTENANCE

2005

DIPLOMA, FAYETTE WARE HIGHSCHOOL, SOMERVILLE, TN